



# CUSTOMER RETURNS FORM

NAME / COMPANY NAME:.....

CUSTOMER CODE:.....

DATE OF RETURN: .....

1. Please return your items within 30 days of receipt and follow the steps below:
2. Fill in this returns form including your invoice number, part number/s, quantity and return code:
3. RETURN CODES – Please select the appropriate return code.
4. If Return Code 6 is used, please give an explanation of damage / fault in Return Code Notes section.

1 - Wrong part sent	3 - Wrong quantity sent	5 - Part no longer needed	7 - Exchange or surcharge
2 - Wrong part ordered	4 - Wrong quantity ordered	6 - Damaged or faulty	8 - Other (please specify)

INVOICE NUMBER	PART NUMBER	QUANTITY	RETURN CODE/S	ACCOUNT NUMBER (if known)	NSU (office use only)
SI/					
SI/					
SI/					
SI/					
SI/					

## RETURN CODE NOTES:

5. Please read:
  - All items must be returned within 30 days and in its original unworn/ unused condition with labels attached
  - We will not be held responsible for delays if the returns form is incomplete or missing information
  - Keep your postage receipt until you have been fully refunded in case your return gets lost
  - We do not offer free returns, so the return address label below is not pre-paid
  - Returns can take up to 30 days, and there may be handling fees
6. Package the items, enclose this completed form and cut along the dotted line to use the address for your package:

Please contact our Sales Team should you need any assistance with your return [sales@ahspares.co.uk](mailto:sales@ahspares.co.uk)

International Customers MUST state the following to avoid paying unnecessary charges

**Add 'RETURNED GOODS UNDER WARRANTY NO DUTY' and include our returns code CPC 61 23 F01**

RETURNS A H SPARES  
UNITS 7 & 8 WESTFIELD ROAD  
KINETON ROAD INDUSTRIAL ESTATE  
SOUTHAM  
CV47 0JH  
(GB)